

# Veronica Tan

Maplewood, MN, [Veronicart123@gmail.com](mailto:Veronicart123@gmail.com) (651) 468-1438 [www.linkedin.com/in/veronica-r-tan](http://www.linkedin.com/in/veronica-r-tan)

## OBJECTIVE

---

High achieving Health Services Management student seeking internship experience, utilizing Excel skills, customer service experience, and healthcare interests.

## EDUCATION

---

**University of Minnesota- Twin Cities**, College of Continuing and Professional Studies **May 2026**  
Bachelor of Applied Science, Major: **Health Services Management** GPA 4.0

- UMN Honors Program, Deans List
- Scholarships: Wallin Education Partners, Page Education Foundation, The Clara Abbott Foundation

### Academic Project Highlights:

- **Healthcare Delivery Systems** - Researched healthcare disparities and equity on the Asian American Population.
- **Healthcare Administration & Management** - Presented on strategies to identify and resolve health disparities.
- **Asian American Identities** - Proposed an Asian American Studies department and received media attention.

## LEADERSHIP EXPERIENCE

---

**The University of Minnesota**, Minneapolis, MN September 2023– Present  
Honors Mentor

- Mentored 2 mentees, providing them with resources and support to succeed in their first semester of college.

**Page Educational Foundation**, Minneapolis, MN June 2022– Present  
Scholar/Student Volunteer

- Created a positive impact on over 100 children's lives, viewing education as exciting and improving social skills.

**College Possible**, St. Paul, MN September 2020– Present  
Scholar

- Learned leadership and academic achievement through college preparation, successfully navigating college.

**JP4 Foundation**, Saint Paul, MN June 2023– August 2023  
Summer Mentor

- Enrich the lives of the youth in underserved communities through healthy activity, meals, and relationships.
- Utilized patience and flexibility to adapt to the needs of 30 children to ensure a positive mentoring experience.

**Edgerton Elementary**, Maplewood, MN June – July 2022  
Volunteer

- Mentored 3rd graders and saw a 100% increase in student math, reading, and writing performance.

## SUPPORTING EXPERIENCE

---

**Marshalls**, Vadnais Heights, MN May-August 2022-2023  
Associate

- Trained in 4 different positions due to trustworthiness, reliability, and high customer satisfaction.
- Proficiently operated point-of-sale systems, ensuring 100% accuracy and efficient checkouts.
- Efficiently organized merchandise in the stockroom, ensuring availability, and improving inventory turnover.

**State Fair**, St. Paul, MN August-September 2019  
Dairy Barn Server

- Received approximately 2000 customer orders/day and provided an enjoyable wait by interacting with them.

## SKILLS

---

**Technical:** Microsoft Excel (V lookup), PowerPoint, Google Slides, Google Docs, Google Sheets

**Professional skills:** Time Management, Teamwork, Adaptability, Organization, Problem-solving, Customer Service

**Languages:** English (Fluent), Khmer (Intermediate), Hokkien (Intermediate), Korean (Beginner)

**Certificates:** First Aid, Concussion, and Child Safety Training