

**Minutes of the JP4 Foundation Board of Directors Meeting - October 6, 2022.**

Meeting was called to order at 7:00 PM. Wilder Center, 451 Lexington Parkway North, St. Paul, MN, North End Room 2520

Attended by JP4 Foundation Board of Directors: Bart Wolkerstorfer, Kelli Gillispie-Coen, Jodi Lucast, Adam Barta, Maria Rog, Tom Bitz, and John Vogel as well as Jeff Huth, Foundation Executive Director and Absent: Jodi Lucast, Lisa Price

1. **Bart called the meeting to order at 7:00**
2. **Approve meeting minutes**
	1. Motion passed to approve previous meeting minutes
3. **Financial Review – Tom**
	1. Q4 Financial Snapshot - Income statement
		1. Expenses recommendation per Tom - track diamond club expenses better.
		2. Up approximately 60k from where we expected to be.
		3. 78k in bank accounts as of 10/31
	2. 2022 Outstanding invoices
		1. Total of approximately 29k.
4. **Executive Director Update – Jeff**
	1. Meet your mentors
		1. Change the narrative, our mentors are great kids on the right track
	2. Diamond club update
		1. Achieve Language
		2. Urban academy
		3. Isaiah Lufkin - getting up to speed with diamond club
		4. Exit surveys - positive results
	3. Program Manager request
		1. We are missing out on opportunities because Jeff isn’t able to solely focus on the program side of things.
		2. Jeff would focus on raising money for the foundation if he wasn’t working on this.
		3. Jeff recommends that it isn’t someone fresh out of school, he doesn’t foresee it being an entry level position.
		4. BOD asked if there is a way to create a multi-skill position or reduce requested salary.
		5. Bart mentioned that Jeff’s work life balance is out of whack
	4. Interns update
		1. 6 senior interns from St. Thomas
		2. Goal is to raise 10k through silent auction
	5. Grant writing update
		1. Grant money since May - 11k
		2. Six pending grants
		3. Volunteer position - currently 3-5 hours a week on grants
	6. 2022 expenses review
		1. September to October expenses - approximately 38k (excluding golf tournaments)
			1. **Action item - Kelli will reach out to other accountants**
	7. Give to the Max Day
		1. Stock email sent to BOD by 11/14
		2. Direct everything to the website: givemn.org/organization/jp4foundation
5. **Chair Update – Bart**
	1. 2023 proposed events
		1. Keep JP4 Golf tourney, give to the max, holiday party
		2. Voted to keep the Ladies 9 hole tourney
		3. Voted to keep the Bowling for baseball
	2. 2023 objectives:
		1. Less events more checks
		2. 8 full time summer camps
		3. 4 diamond clubs
		4. 100k in corporate donations
		5. 50k in new grants
	3. 6 open board positions
		1. BC is responsible that each board member is meeting expectations
		2. Board members have the responsibility to make sure BC is meeting expectations
		3. BC will meet with each board member twice a year
		4. Each board member’s contributions will look different
6. **New Business – Bart**
	1. Blizzard proposal
		1. Adam has ideas to utilize potential revenue streams within the Blizzard that can benefit JP4.
	2. Board candidate search
7. **Meeting adjourned at 9:00**