

**Minutes of the JP4 Foundation Q1 Board of Directors Meeting - January 20, 2022.**

Meeting was called to order at 7:36 PM virtually via Zoom.

Attended by JP4 Foundation Board of Directors: Bart Wolkerstorfer, Kelli Gillispie-Coen, Maria Rog, Tom Bitz, Lisa Price and John Vogel as well as Jeff Huth, Foundation Executive Director. Absent: Jodi Lucast, Adam Barta

1. **Call to Order**
	1. Bart called the meeting order at 7:36
2. **Approve Minutes - Q4, 2021**
	1. Jeff motioned, Tom second
3. **Approve Agenda - Q1, 2022**
4. **Treasurer Report**
	1. Propose 2022 Budget
		1. Revenue is flat over 2021
		2. Overall expenses - 10% increase on operating expenses
		3. Took out family assistance. Now combined with contributions and scholarships.
		4. 8 camps and 4 Diamond clubs
		5. Gross Revenue:
			1. 100k Golf tourney
			2. 100k Donations
			3. 46k Holiday party
			4. 9k Bowling for baseball
		6. Expenses:
			1. 37k Golf Tourney
			2. 15k Holiday party
			3. 88k Payroll
			4. 52k Operating
			5. 46k Summer camps
			6. 137k Diamond clubs
			7. 7k Boat
		7. Net Revenue:
			1. 63k Golf tourney
			2. 30k Holiday
			3. 263k Total
		8. Cash
			1. Beginning 149k
			2. End 22k
			3. Change 127k
5. **Executive Director Report**
	1. Holiday Party Review
		1. Best year yet - 32k
		2. Start selling tables of 8
		3. Stop inviting Al Newman as emcee
		4. Continue utilizing intern committees
		5. Put in the golf goody bag some type of “reminder” for the holiday party
	2. Day-to-day Update
		1. Recapping grants, applying for new grants, programming, donor meetings, program meetings, thank you’s and follow ups, housekeeping
	3. Website and communication
		1. Old vs. new website - need to develop a website and communication team. Team needs to go through website with a fine tooth comb
		2. Team needs to develop core messaging
			1. Consistency and clarity
			2. Stef Tschida - worked for United Health Group. She can sit down with “us” to develop core messaging. “What got us here, won’t get us there”.
			3. Tschida Communications - 100 to 150 hours of work
				1. Jeff would like to put together a subcommittee to look into this. If interested, reach out to Jeff.
6. **Chair Report**
	1. 2022 meeting dates & times
		1. Stick to the evening format. Q2,3,4 hoping to be in person, centrally located. Possibly the office space Lisa mentioned.
	2. Events & Leadership
		1. Men’s Golf Tourney - need a lead or team
		2. Al Newman Bowling - Board determined to keep moving forward.
		3. Wiffle Ball - lost $1200 (which is a deposit). Board determined to cancel moving forward.
		4. Take me out to the ball game - lost $555. Board determined to keep moving forward.
	3. Board Candidates Update
		1. 9 candidates. 8 of the 9 are connected to JP4 in some fashion
		2. Board’s alignment to diversify in meaningful way - skills, contacts, network, background, experience, activity level
	4. Next meeting:
		1. Boat update
		2. Women’s golf update
		3. Large golf update
7. **Approve Budget**
	1. Lisa moved, Kelly second
8. **Meeting was adjourned at 9:08**